

**Councillor Conduct Committee**

Tuesday, 16 September 2014 at 6.30 pm  
Room 3, Civic Centre, Silver Street, Enfield,  
EN1 3XA

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Councillors: Claire Stewart (Chair), Yasemin Brett, Elaine Hayward (Vice-Chair) and Joanne Laban

Independent Person: Christine Chamberlain

**AGENDA – PART 1**

**1. WELCOME AND APOLOGIES**

**2. SUBSTITUTE MEMBERS**

Any member who wishes to appoint a substitute for this meeting must notify the Monitoring Officer in writing, before the beginning of the meeting, of the intended substitution.

Any notifications received will be reported at the meeting.

**3. DECLARATION OF INTERESTS**

Members are asked to declare any disclosable pecuniary, other pecuniary or non pecuniary items related to items on the agenda.

**4. TERMS OF REFERENCE (Pages 1 - 2)**

To give an opportunity for the new committee to review the terms of reference for the committee.

**5. BRIBERY ACT 2012**

To receive a presentation, including a summary of the requirements of the new Bribery Act 2012.

**6. RECRUITMENT OF INDEPENDENT PERSON**

Members were asked to note that the interviews for the vacant position of Independent Person took place on Thursday 24 July 2014.

Five candidates were interviewed. Sarah Jewell was selected. Her appointment is due to be confirmed by Council on Wednesday 8 October

2014.

**7. COMPLAINTS UPDATE**

To receive a report updating members on the complaints received by the Monitoring Officer. Item 12 on the Part 2 Agenda also refers.

**8. WORK PROGRAMME 2014-15 (Pages 3 - 4)**

To review the work programme for 2014-15.

Members are asked to make suggestions for future items to be considered.

**9. MINUTES OF THE MEETING HELD ON 1 JULY 2014 (Pages 5 - 10)**

To receive and agree the minutes of the meeting held on 1 July 2014.

**10. DATES OF FUTURE MEETINGS**

To note the dates agreed for future meetings of the Committee:

- Wednesday 3 December 2014
- Tuesday 24 March 2015

**11. EXCLUSION OF PRESS AND PUBLIC**

To pass a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business moved to part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).